



Indiana Department of Education

SUPPORTING STUDENT SUCCESS

MEMORANDUM

TO: Superintendents of Indiana Public Schools
Charter School Administrators
Accredited Nonpublic School Administrators
Freeway School Administrators

FROM: Karla Carr, Assistant Director of Data Collection & Reporting

SUBJECT: Race and Ethnicity Regulations and Changes

DATE: April 6, 2009

As many of you may already know, the USDOE has provided the states with the final directive for implementing the new race and ethnicity codes for reporting on students and staff. The new codes will be mandatory for federal and state reporting in 2010-2011. Over the past few years we have been informing data managers of the progress and we are now pleased to announce that information necessary for the implementation has been posted on the STN website at www.doe.in.gov/stn/Sections/STN/STN_Lookup.html.

The data collections that will be affected by this change are STN Lookup (DOE-STN), Certified Employee (DOE-CE), and School Personnel Number (DOE-SPN). It will be necessary for students and staff to self-identify ethnicity and race using a two part question that must be maintained for a period of three years. To ease the burden of data reporting, we will continue to use the same coding structure as in previous years with the exception of Asian or Pacific Islander being separated into two categories. Again, all guidelines for preparation of implementing the new race codes are posted on the STN website.

Please share this information with the Application Center site administrators, student data management administrators, business officials and data transfer users in your corporation. If you have questions, please contact 800-527-4931 or 317-234-5276.